

Create Driver Settlements

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Overview

One of the most powerful features of HaulWare is to create driver settlements as a result of [Ticket Entry](#). Settlements can be generated from the tickets themselves, as in the case of pay based on tonnage or percent of revenue. Settlements also can be generated from [Driver Time](#).

Screen Location - Main Menu > Tickets and Time > Create Settlements

Select	Driver	Ticket No	Ticket Date	Batch Date	Tag No	Qty	Job Name	Job Line	Order No	Truck
☐	Burns Dave B	54214	7/10/2017	7/15/2017		21	1087-Baker Creek Subdivision	1/2 inch gray stone		100
☐	Burns Dave B	54215	7/10/2017	7/15/2017		20	1088-Snake River Boat Launch	Crushed Granite		100
☐	Burns Dave B	54216	7/11/2017	7/15/2017		20.5	1087-Baker Creek Subdivision	1/2 inch gray stone		100
☐	Burns Dave B	28	4/19/2017	4/19/2017	123	1	1084-Snake River Boat Launch	Clean Fill Import		888
☐	Crouch RW	170830-02	8/30/2017	10/3/2017		1	1060-Fairgrounds Arena	Sand		5501
☒	Finger Lakes Transport, LLC	1625	2/9/2017	2/9/2017	15	26	1031-Railroad Bridge	Crushed Gravel		987
☒	Finger Lakes Transport, LLC	1626	2/9/2017	2/9/2017	15	21	1031-Railroad Bridge	Crushed Gravel		987
☒	Finger Lakes Transport, LLC	1627	2/9/2017	2/9/2017	15	24	1031-Railroad Bridge	Crushed Gravel		987
☒	Finger Lakes Transport, LLC	Stand By	2/13/2017	2/13/2017		2	1059-City Wastewater Treatment	Stand By		950
☒	Finger Lakes Transport, LLC	15214	3/23/2017	3/23/2017	15	1	1075-Black Hills Golfcourse	Export Dirty Dirt	1893	950
☒	Finger Lakes Transport, LLC	14584	3/23/2017	3/23/2017	15	1	1075-Black Hills Golfcourse	Export Dirty Dirt	1893	952
☒	Finger Lakes Transport, LLC	48514	3/23/2017	3/23/2017	15	1	1075-Black Hills Golfcourse	Export Dirty Dirt		14
☐	Finger Lakes Transport, LLC	45623	3/23/2017	3/23/2017	15	1	1076-Orchards Market Development	Clean Fill Import		987
☐	Finger Lakes Transport, LLC	26326	3/23/2017	3/23/2017	15	1	1075-Black Hills Golfcourse	Export Dirty Dirt	1893	950
☐	Finger Lakes Transport, LLC	12362	3/23/2017	3/23/2017	15	1	1075-Black Hills Golfcourse	Export Dirty Dirt	1893	950
☐	Finger Lakes Transport, LLC	152365	3/23/2017	3/23/2017	15	1	1075-Black Hills Golfcourse	Export Dirty Dirt	1893	950
☐	Finger Lakes Transport, LLC	53	3/23/2017	3/23/2017	47	1	1035-Springfield Mall Parking	Dirty Dirt		1052
☐	Finger Lakes Transport, LLC	54	3/23/2017	3/23/2017	47	1	1046-Miller Pond	Sludge		1052
☐	Finger Lakes Transport, LLC	113	3/23/2017	5/19/2017		1	1075-Black Hills Golfcourse	Export Dirty Dirt	1893	110
☐	Finger Lakes Transport, LLC	114	3/23/2017	5/19/2017		1	1075-Black Hills Golfcourse	Export Dirty Dirt	1893	110
☐	Finger Lakes Transport, LLC	115	3/23/2017	5/19/2017		1	1075-Black Hills Golfcourse	Export Dirty Dirt	1893	950
☐	Finger Lakes Transport, LLC	116	3/23/2017	5/19/2017		1	1075-Black Hills Golfcourse	Export Dirty Dirt	1893	950
☐	Finger Lakes Transport, LLC	117	3/23/2017	5/19/2017		1	1075-Black Hills Golfcourse	Export Dirty Dirt	1893	952

NOTE: This screen will initially appear blank until you select a **Period Ending Date**. Also notice there are 2 tabs, **Tickets** and **Time**. The Tickets tab will show tickets with non-hourly driver pay. (Percentage of Revenue, Tonnage, etc). The **Time** tab will contain timesheets for drivers with hourly pay.

Driver Type - This option will give you the ability to pay only subcontractors, or only company drivers, or any other driver type you may have. This would give you the ability to pay your company drivers and subcontractors on different pay cycles.

Period Ending Date - This date will determine what tickets and timesheets will be eligible to be paid.

Settlement Date - This will be the settlement date for any new settlements created when processing these selected tickets and timesheets.

IMPORTANT: Be sure to Post all Settlements once they are completed for that pay period. UnPosted settlements will have more tickets added from the next pay period that would mix already paid tickets from the previous period with new unpaid tickets from the new period. Do not make this mistake!

Tickets tab - This will show tickets with non-hourly driver pay. (Percentage of Revenue, Tonnage, etc)

Select - Check the tickets in the left-most Select column you want to pay to your drivers. If you want all of the tickets, simply click the **Select All** button in the lower middle part of the screen. Click **UnSelect All** to clear the check boxes on all of the tickets.

Show Billed Only - Check this box to only show tickets that are on invoice to the customer, whether it was paid or not.

Show Paid Only - Check this box to only show tickets that are on invoice to the customer, but it must be paid.

Time tab - This will show timesheets with hourly pay for drivers.

Select	Driver	Week Begin	Status	Batch No
☒	Sieloff Jill	4/22/2017	In Entry	1144
☒	Sieloff Jill	5/13/2017	In Entry	1145
☒	Benson Greg B	5/27/2017	In Entry	1146
☐	Benson Greg B	6/3/2017	In Entry	1147
☒	Sieloff Paul	6/3/2017	In Entry	1149
☐	Kounty Clark K	6/10/2017	In Entry	1150
☐	Halstrom Hunter	6/17/2017	In Entry	1151
☐	Sieloff Paul	4/15/2017	In Entry	1152
☐	Jones George G	7/1/2017	In Entry	1153
☐	Benson Greg B	7/9/2017	In Entry	1157
☐	Sieloff Paul	8/27/2017	In Entry	1161
☐	Sieloff Jill	10/15/2017	In Entry	1167
☐	Benson Greg B	10/15/2017	In Entry	1168
☐	Benson Greg B	9/10/2017	In Entry	1169
☐	Testor Chester C	7/9/2017	In Entry	1170
☐	Testor Chester C	10/22/2017	In Entry	1176

Select - Check the timesheets in the left-most **Select** column you want to pay to your drivers. If you want all of the timesheets, simply click the **Select All** button in the lower middle part of the screen. Click **UnSelect All** to clear the check boxes on all of the timesheets.

Process button - Click to create settlements from the selected Tickets and Timesheets. See [Driver Settlements](#). Print and Post settlements to complete the driver pay process.