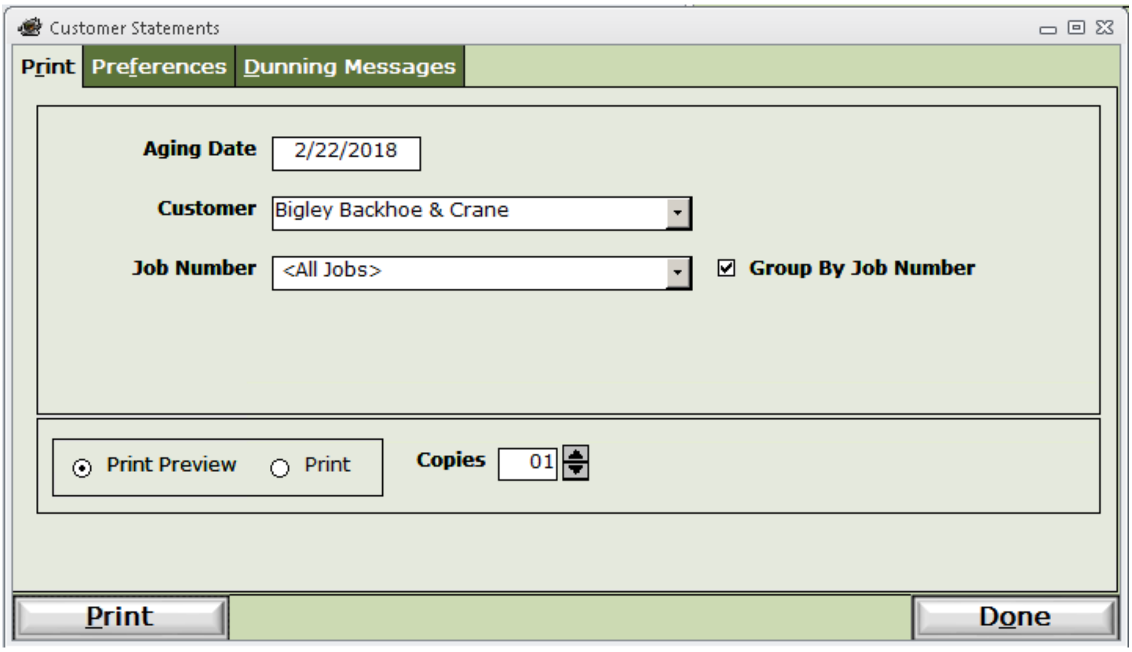
Customer Statements

Category: Statements | Created: March 21, 2026 | Updated: September 01, 2026

Customer Statements

Print or preview a statement to one or all customers with an outstanding balance.

Screen Location - Main Menu > Accounts Receivable > Statements



Aging Date - Date to use to calculate 30, 60, and 90 day totals.

Customer - Select one customer for a statement or <All Customers> for statements to all customers.

Job Number - Select one or all Jobs.

Group by Job Number - Will give subtotals for all invoices for each job number.

Click the **Print** button to preview or print the statements.

HaulWare

STATEMENT
CUSTOMER NO.
1011
STATEMENT DATE
2/22/2018

Bigley Backhoe & Crane
14 Juniper Street
Gettysburg, PA 18767
Phone: (222) 222-2222
Fax: (222) 222-2222

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT   AMOUNT ENCLOSED: $ ____________

Job Number (No Job)

DATE	INVOICE NUMBER	DAYS	INVOICE AMOUNT	PAYMENTS	AMOUNT OWED
12/07/17	171207-02	77	$150.00	$0.00	$150.00
	JOB TOTALS:		$150.00	$0.00	$150.00

Job Number 1110-Pariso Job

DATE	INVOICE NUMBER	DAYS	INVOICE AMOUNT	PAYMENTS	AMOUNT OWED
12/07/17	171207-01	77	$1,621.14	$25.00	$1,596.14
	JOB TOTALS:		$1,621.14	$25.00	$1,596.14

Job Number 1113-Pariso Job

DATE	INVOICE NUMBER	DAYS	INVOICE AMOUNT	PAYMENTS	AMOUNT OWED
12/21/17	171221-01	63	$883.20	$0.00	$883.20
	JOB TOTALS:		$883.20	$0.00	$883.20

Job Number 1114-Pariso Job

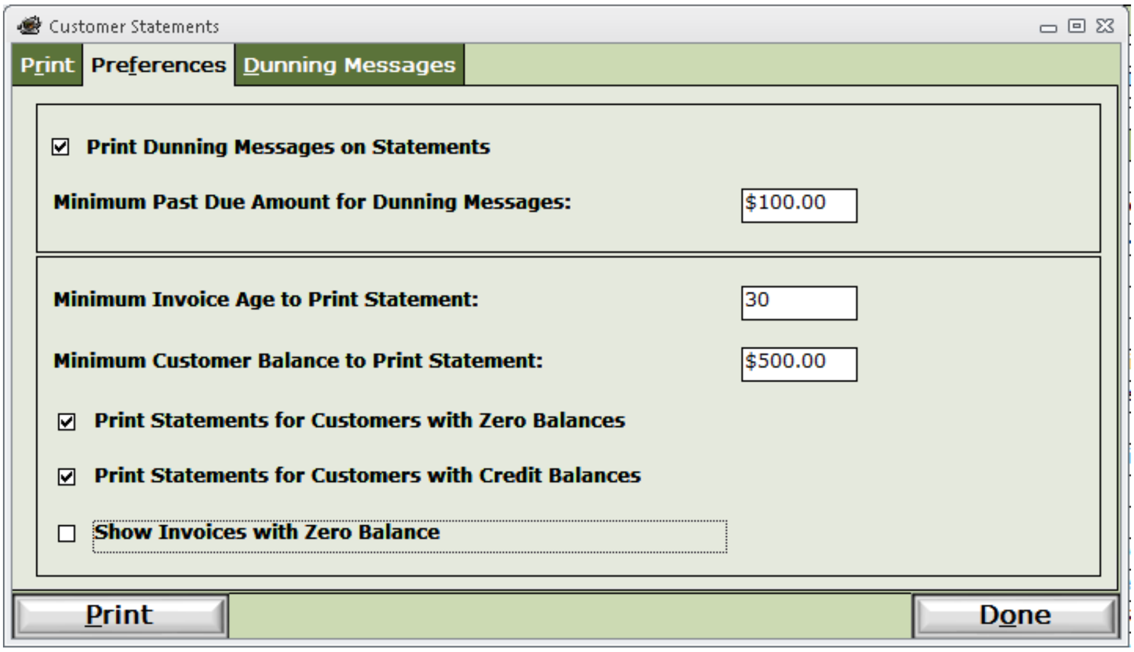
DATE	INVOICE NUMBER	DAYS	INVOICE AMOUNT	PAYMENTS	AMOUNT OWED
01/17/18	180117-01	36	$800.00	$0.00	$800.00
	JOB TOTALS:		$800.00	$0.00	$800.00
	STATEMENT TOTALS:		$3,454.34	$25.00	$3,429.34

Current	31-60 DAYS	61-90 DAYS	91-120 DAYS	OVER 120 DAYS	TOTAL DUE
$0.00	$800.00	$2,629.34	$0.00	$0.00	$3,429.34

Your account is now over 60 days old. Please pay your overdue balance immediately

Statement Printed On Thursday, February 22, 2018   *Page 1*

Preferences tab - Filter your output to only include statements that meet these parameters.



Dunning Messages tab - Control what text prints near the bottom of the statements.